

Lisa F. Fischhoff

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Experience

Real Estate Portfolio Manager

2020-Present

Private Investment Firm; Stamford, Connecticut

Oversee 2.1million square foot global real estate portfolio consisting of office, banking, industrial, industrial outdoor storage, medical office, and retail assets

Strategy:

- Work with senior executives to develop real estate strategy for individual entities and overall portfolio including budgeting and financial projections
- Proactively identify risks; develop and implement solutions for mitigating these risks and to address potential strategic challenges
- Collaborate with HR and Operations executives to align budgeting and forecasting for the portfolio

Workplace Design Management:

- Lead the planning and design for new facilities serving 3300 staff globally; ensure alignment with business requirements, organizational goals, employee needs and efficiency
- Act as resource for the facilities team in ongoing workplace management requests

Capital Improvement and Construction:

- Responsible for global portfolio including international projects in Bermuda, St. Vincent and the Grenadines, India, and the Cayman Islands
- Manage internal and external relationships including, architects, engineers, contractors and individual vendors; ensure on-time and in-budget project delivery
- Oversee construction projects from budgeting and design through turnover for operation. Actively manage budgets and schedules
- Track costs and timelines and present to senior leadership on a monthly basis

Asset Management and Leasing:

- Proactively manage new leasing, lease renewals, renegotiations, reconfigurations, relocations and dispositions.
- Managed lease up and sale of 70,000 square foot building in Central London
- Negotiate and coordinate the legal review of all leases, work alongside legal for entity set up in countries and/or Special Economic Zones where property agreement is a prerequisite to entity formation
- Present options for new and renewal leases to stakeholders and senior leadership

Acquisitions, Dispositions and M&A:

- Perform due diligence and advise investments team on property valuations as an integral part of EBITDA for potential acquisitions and dispositions

Assistant Project Manager

2019-2020

Zubatkin Owner Representation; New York, New York

Project management and owner representation firm primarily focused on non-profit organizations

Master and Capital Planning:

- Guided clients through strategy, budgeting and phasing for large scale renovations

Construction Management:

- Managed projects through all phases of design, preconstruction, construction and project closeout; ensured on-time and in-budget project delivery and served as direct point of contact for clients
- Managed bid process for all architects, engineers, contractors, subcontractors and other vendors
- Negotiated contracts on behalf of clients, lease review when required
- Managed ongoing relationships with architects, engineers, contractors, consultants, code consultants, expeditors and other vendors
- Managed budgets, estimates and cost reports and presented these to clients

Independent Real Estate and Strategy Consultant

2017-2019

Consulted and served as project manager providing construction solutions. Significant mandates included project recovery for a private client build-out in Hudson Yards and a large infill project on Long Island

Senior Manager, Special Projects – Real Estate and Facilities**2015-2016*****HelloFresh; New York, New York***

High-quality food solutions delivered directly to customers' doorsteps

Leasing:

- Led sourcing, negotiation and build-out of multi-million dollar headquarters office in Manhattan

Construction:

- Managed projects through all phases of design, preconstruction, construction and project closeout
- Managed internal and external relationships including, architects, engineers, contractors and individual vendors
- Presented budgets, estimates and cost reports to senior leadership

Chief of Staff**2014-2015*****Organic Avenue; New York, New York***

Organic cold pressed juice, cleanses and plant-based foods. Ten stores, manufacturing facility, and warehouse

Leasing:

- Negotiated dispositions for stores during distressed period and rightsizing of organization
- Led research into new locations in New York and New Jersey including site visits and feasibility studies

Strategy:

- Created and implemented cost reduction processes to streamline operations and lower staffing requirements totaling over \$2 million in annual savings and increasing sales per labor hour

Operations and supply chain:

- Analyzed revenue, COGS and profits by product and by store
- Implemented data analysis to make informed decisions about production, operations and product offerings

Co-Founder, Co-Owner, Director of Real Estate**2011-2014*****Pushcart Coffee; New York, New York***

Local coffee roastery with four shop locations, a bakery and two mobile cart locations

Leasing;

- Led all location scouting and analysis for new store research and openings
- Negotiated and coordinated the legal review of all term sheets and leases
- Met with landlords to advocate for Pushcart Coffee as their tenant

Construction:

- Led design and construction for all stores ensuring location and build were fit for purpose and met NYC code
- Acted as a general contractor; sequenced work managed sub-contractors and vendors, set timelines
- Acted as expeditor; filed plans for permitting with the Department of Buildings
- Handled sourcing and purchasing for furniture, fixtures and equipment

Management, Operations and Finance:

- Hired, trained and managed 75+ employees across 4 retail shops, as well as bakery and roastery locations; managed ordering and maintained budget, books and funding

Market Manager**2010-2011*****New Amsterdam Market; New York New York***

Developed to help incubate and support a new generation of food purveyors committed to sustainable food systems

- Oversaw operations team of 7 for daily market build and operations; maintained relationships with market vendors as well as service and facilities vendors

Education**B.A. Sustainable Urban and Regional Planning***Binghamton University 2010***Professional Certificate, Financial Modeling***New York Institute of Finance 2018***Additional Information**

- Licensed Real Estate Broker NYS Since 2023 • Licensed Real Estate Salesperson NYS Since 2014 • OSHA 10 • NYC DOB 4 Hour Scaffold • Home Improvement Contractor NYC 2012
- Avid skier, sailor and former rower (coxswain), American Yacht Club Finance Committee Secretary 2024